

**NO DUES CERTIFICATE**

<b>Name</b> :	
<b>Category (Please tick appropriate)</b> :	<input type="checkbox"/> Faculty <input type="checkbox"/> Student <input type="checkbox"/> Staff
<b>Roll Number/ID No:</b>	<input type="checkbox"/> Project/Academic <input type="checkbox"/> Project/Research <input type="checkbox"/> Trainee <input type="checkbox"/> Assistant/Associate
<b>Hardware</b>	
<b>Remarks</b> :	
<b>Signature</b> :	<b>Date</b> :
<b>Software</b>	
<b>Inspected By</b> :	<b>Remarks</b> :
<b>Date</b> :	<b>Signature</b> :
<b>Guide</b>	<b>Remarks</b> :
	<b>Signature</b> :
<b>Academic Convener</b>	<b>Remarks</b> :
	<b>Signature</b> :
<b>Library</b>	
<b>Inspected By</b> :	<b>Remarks</b> :
<b>Date</b> :	<b>Signature</b> :
<b>Administration</b>	<b>Accounts Department</b>
<b>Prepared By</b> :	<b>Remarks</b> :
<b>Signature</b> :	<b>Signature</b> :
<b>Security Clearance:</b> (at the time of exit)	<b>Signature:</b>
	<b>Remarks :</b>

I..... hereby declare that to the best of my knowledge, have no dues towards the institute as on the date of relieve.

Signature:  
Date :

## Request for refund of Caution Deposit

From

.....  
.....  
.....  
.....

Roll No :

Batch :

I have completed /discontinued MSC/PG/PHD.....course. Kindly refund the caution deposit for an amount of Rs..... paid by me at the time of admission.

Date:

Signature:

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## Recommendation of the Academic

1. Mr/Ms..... Roll No..... has completed/discounitued his/her studies.
2. He/she hs submitted the no dues certificate to the institute and there are no due to DUK.
3. Caution Deposit may be refunded.

Date:

Signature:

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## Advance Receipt

(To be furnished by the applicant)

Received cheque No..... date..... drawn on Canara Bank, Kazhakootam Branch for RS..... towards refund of caution deposit.

Date:

Signature:

Enclosure: Bank Passbook copy submitting along with request form.